

# WEDDINGS AT WEST BRANCH RESORT



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If your wedding depends on perfection, West Branch Resort is the right choice for you; from the photographic splendor of its miles of riverfront, to the sanctuary of the majestic banquet rooms, this beautifully landscaped 300-acre oasis has earned a reputation for adding the perfect blend of homespun comfort and distinctive elegance to every reception. The attentive and courteous staff understands the subtler points of presentation.

For over 20 years, West Branch Resort has been catering brilliant parties, developing special friendships, and creating enough wonderful memories to last a lifetime. The world-class staff can create an event that is customized to suit your every need. By hosting just one function at a time, they are able to ensure that each detail is thoughtfully handled. The professional catering and events team will help plan every detail from a custom-designed menu by the Executive Chef to inspired decorating options and everything in between.





## **PEACE OF MIND**

It comes with every catered affair at the West Branch Resort. It is the confidence of knowing that even the smallest details are meticulously thought-out and well attended to. Nothing is left to chance and nothing is compromised. We refuse to have more than one event per day, insuring our staffs complete and total focus on your magical day.

## **THE WEST BRANCH DIFFERENCE:**

Our attentive and courteous staff understand the subtler points of presentation. Guests can stay in any of the Resort's 30 luxury cabins. A complimentary bridal suite can be provided for the bride and groom with weddings of 100 and over. If you are seeking a distinctive, enchanting location where you and your guests can celebrate the love, laughter, joy and happiness of your special day, the West Branch Resort is the perfect choice.

We take every wedding and start from scratch, no two are the same. There is no "our way" at West Branch, our goal is to create the weekend you have been dreaming about one step at a time utilizing a thorough and time tested planning process that will assist you in all aspects of planning your big day. Starting with your arrival, through the rehearsal dinner, ceremony, reception, and everything in-between, our staff is dedicated to creating and implementing a weekend that will be unforgettable, not only for you, but your friends and family as well. From the moment you book, we try to extract a vision only you are aware of and assist in implementing every aspect of the day you have been dreaming about, that's the West Branch Way, and what makes us different from the rest. Book you wedding with us and become a member of our West Branch Family.



# 2022 WEDDING RECEPTION & CATERING POLICIES

## Capacity:

Maximum capacity of our River Run Restaurant is 200 people set with round tables, head table, dance floor, cake table, gift table, and area for DJ. If you choose to have a band for entertainment, the maximum capacity may alter, depending on the space required for the band setup. If your wedding requires more space, tents are available for a fee.

## Times and Facility Fees:

The West Branch Resort & River Run Restaurant charges a \$2000.00 facility fee to close the main floor of the restaurant & deck to the public for exclusive use for your wedding party. This fee also includes a huge variety of services, including all linen rentals, custom set-up, dedicated wedding staff and much more... please ask your bridal consultant about more benefits!

The pavilion will be available for your group for use on Friday evening. You may cater this meal on your own or choose from our BBQ catering menu. If you would like to use the pavilion the party must rent cabin 14 as well as pay a \$400.00 set up/cleaning fee. This will include tables and chairs for 50 people.

## Deposits

An initial \$2500.00 deposit by cash or check is required to secure space for your reception site on a definite basis. All payments are non-refundable in the event of cancellation. A payment schedule will be outlined in the contract at the time of booking.

## Food and Beverage Services

In accordance with New York State regulations, no food or beverage may be brought into the River Run Restaurant for use and/or consumption in a banquet room by a patron or attendee. We do allow a wedding cake to be brought in by a certified baker. The River Run Restaurant, as a licensee, is responsible to sell and service alcoholic beverages in accordance with New York State Liquor Authority Regulations. We therefore require that all alcoholic beverages be provided and served by our staff. In order to guarantee that the downstairs bar will not be open to the public, you must rent at least 80% of the rooms on the property.

## Pricing

**Pricing is subject to change. We base all food pricing off market values after the 1<sup>st</sup> of the year. In the event that our food and/or alcohol cost increases more than 5%, this cost will be added to the overall bill.**

## Guarantees

A guaranteed attendance and advanced payment must be given to us at least two (2) weeks prior to the date of your event. This number is not subject to reduction. You will be charged for the guarantee or the number attending, whichever is greater. Final payment for your reception is due two weeks prior to the wedding day.

## Taxes and Service Charges

The River Run Restaurant will automatically add a Service Charge of 18% to all food and beverage ordered from our facility. Service charges are distributed proportionately to service and management staff to off set the labor and benefits of our associates. NYS law requires that service charge is subject to NYS sales tax. The River Run Restaurant will automatically add applicable New York State sales tax to all food, beverage, decorations and services received from our catering department. New York State sales tax is subject to change and the consumer is responsible to assume any increase with out notice.



# 2022 WEDDING RECEPTION & CATERING POLICIES

## Ceremony Charge

The West Branch Resort & River Run Restaurant provide multiple area's for outside wedding ceremonies, overlooking our beautiful grounds on the Delaware River. Fees will include chair rental, setting up and tearing down. The bride and groom may choose from several different locations for the following fees:

50 White Chairs: \$250.00

100 White Chairs: \$300.00

150 White Chairs: \$350.00

200 White Chairs: \$400.00

## Entertainment:

If you wish to have a band and/or DJ performing outside on the River Run Deck, your wedding party must have rented the entire West Branch Resort. This only applies to music being played outside on the deck or in the main lawn. Weddings who do not rent the entire resort may only place speakers on the deck until 8:00 PM, but are permitted to play inside for the duration of the reception.

## Linens and Decorations

Included in the Facility Fee is all linen rentals and custom setup of the room! We will add any decorations you would like to the restaurant, but you must purchase those decorations and arrange for set up in advance.

## Liability

The West Branch Resort & River Run Restaurant does not accept responsibility for any items left unattended in our banquet facilities. It is the group's responsibility to gather all belongings prior to departure. The Bride & Groom are responsible for any damages incurred to the River Run Restaurant, West Branch Resort, Grounds & any cabins held in their name.

## Vendors

The River Run Restaurant must arrange time, setup or delivery with any outside vendors such as DJ Service, Cake Decorators, Bridal Consultants, and Florists. Please have your vendors call for appropriate times for setups or deliveries in conjunction with your event. During the planning process we can assist you in your vendor selection>

We will provide, upon request, a list of preferred vendors, but in no way are you required to book these vendors.

## Room Blocks

Our Sales and Catering office will assist you with a room block and discounted group rates (if available). Certain Weekends may require a minimum number of cabins being booked, this will be highlighted in your contract if this applies and will be spoken about in detail during the exploratory process. In the event a minimum cabin number is required, you would be responsible for all unbooked cabins in the block.

## Ceremony Rehearsals

If you wish to hold a ceremony rehearsal at our facility, you must make these arrangements with our Catering Sales Manager in advance. We will do our best to accommodate the rehearsal in the location that the ceremony will take place, or arrange another suitable location. You are responsible for making arrangements with your officiate or another party to assist in the direction of your group during the rehearsal.



# 2022 WEDDING RECEPTION MENU:

## APPETIZER SELECTION

### Cheese & Fruit Montage:

400

### Mozzarella Sticks:

served with marinara sauce 175

### Cocktail Meatballs:

Asian, Swedish or marinara 250

### Cocktail Franks:

all beef franks served with a dijon mustard dipping sauce 225

### Hibachi Beef Skewers:

Tender thinly sliced sirloin, rolled around a colorful array of red & yellow ball peppers, Monterey Jack cheese & green onion 275

### Hibachi Chicken Skewer:

moist strips of thinly sliced chicken, rolled around a colorful array of red & yellow bell peppers, green onion, & Monterey Jack cheese with Jalapeño 275

### Spinach Lobster Dip:

a house favorite, served with fresh tortillas 275

### Prosciutto di Parma:

Honeydew wrapped in prosciutto 250

### Fried Artichoke Hearts:

Tempura battered & served with a garlic aioli dipping sauce 250

### Fried Risotto Balls:

Served with fresh marinara 250

### Raspberry & Brie in Phyllo:

Buttery soft Brie cheese with a sweet raspberry sauce baked in a flaky phyllo cup 275

### Bacon Wrapped Scallops:

275

### Bacon Wrapped Mini Sausage:

apricot glaze 250

### Bacon Wrapped Smoked Kielbasa:

caramelized brown sugar glaze 250

### Crispy Asparagus:

Carefully selected asparagus tips combined with a seasoned blend of sharp Asiago Cheese & a hint of creamy Fontina cheese is delicately wrapped in a flaky phyllo dough wrapper 265

### Mini Crab Cakes:

served with a remoulade dipping sauce 325

### Mushroom Caps:

Whole, de-stemmed mushroom caps stuffed with our signature seafood stuffing; roasted peppers, caramelized onions, bread crumbs and real crab meat 275

### Chicken or Beef Satay:

skewered tender slices of chicken or beef marinated in szechwan teriyaki. Cooked to perfection & served with a Thai Roasted Peanut Sauce 275

### Mini Beef Wellington:

Appetizer version of an elegant favorite. Beef tenderloin medallions nested in a french puffed pastry 350

### Dumplings:

steamed or fried, served with teriyaki, sweet and sour & sweet red chili dipping sauces. 225

### Smoked Chicken Quesadilla:

a delicious combination of chunks and shredded chicken. Mild cheddar & Monterey Jack Cheese, spicy jalapeño peppers, tomatoes, red, green & yellow peppers, cilantro, poblano peppers, onion & a touch of garlic 275

### Thai Chicken & Cashews Spring Rolls:

A combination of chicken, cashews & julienne Chinese vegetables seasoned with a traditional peanut sauce and wrapped in a delicate spring roll wrapper 275

### Jumbo Shrimp Cocktail:

350

### Cucumber Cajun Shrimp:

cored out cucumber bite filled with horseradish sauce and topped with a cajun dusted shrimp 350

### Mozzarella Caprice Skewers:

Fresh mozzarella balls and cherry tomatoes drizzled with a balsamic glaze 250

### Coconut Shrimp:

served with a pina colada dipping sauce 275

### Smoked Salmon Bites:

sliced cucumber layered with dill cream cheese & thinly sliced smoked salmon 300

### Yucatan Cajun Shrimp:

Spicy, buttery, garlicky, and absolutely unforgettable 300

### Crab Rangoon:

250

### Buffalo Chicken Skewers:

moist strip of chicken smothered in buffalo sauce, served with a spicy avocado ranch dipping sauce 275

SERVED APPETIZERS ARE PRICED PER 100 PIECES, ADDITIONAL APPETIZERS AVAILABLE UPON REQUEST

# 2022 WEDDING RECEPTION MENU:

## BUFFET SELECTION

### **BEEF & PORK:**

#### **Prime Rib Au Jus:**

**Beef Brisket:**  
slowly braised in a sweet and sour sauce

**Garlic Studded Roasted Sirloin:**  
served with au jus & horseradish

**Beef Tips:**  
beef tenders sautéed with a burgundy mushroom demi glaze

**Pinot Noir Braised Short Ribs:**  
succulent braised boneless short ribs in pinot noir wine with aromatics and fresh herbs

**Slow Roasted Pulled Pork:**  
with BBQ sauce

**Applewood Smoked Ham:**  
sliced and served with a classic ginger brandy glaze

**Stuffed Roasted Pork Loin:**  
delicious pork loin stuffed with spinach, mushrooms, sun dried tomatoes & goat cheese

**Pork Saltimbocca:**  
sliced pork loin cooked in a brown sherri demi glaze with spinach and prosciutto

**Roasted Pork Tenderloin:**  
sliced tenderloin cooked in a cherry calypso sauce

### **POULTRY:**

**Chicken Marsala:**  
a chef specialty and house favorite

**Chicken Piccata:**  
sautéed chicken breast, garlic & capers, in a light lemon wine sauce

**Chicken Francese:**  
egg and parmesan cheese battered chicken breasts, sautéed and finished with a lemon garlic herb butter

**Chicken Parmesan:**  
with homemade tomato sauce and mozzarella cheese

**Gorgonzola Chicken:**  
breaded & fried chicken breasts, smothered in a creamy gorgonzola cheese sauce.

### **VEGETARIAN:**

**Penne Ala Vodka:**  
tossed in a light red vodka sauce

**Penne Primavera:**  
penne pasta tossed in a medley of vegetables with Alfredo sauce

**Vegetable Risotto:**  
sautéed seasonal vegetables with risotto and finished with asiago cheese

### **FISH:**

**Tequila Lime Tilapia Filets:**  
broiled and topped with a dill butter sauce

**Stuffed Fillet of Sole:**  
Stuffed with crabs and scallops, topped with newburg sauce

**Catfish:**  
sautéed cajun rubbed catfish fillets

**Salmon Filets:**  
Your Choice:

Baked  
Poached  
Sweet Chili Glaze  
JK Salmon  
Honey Mustard & Panko

#### **BUFFET PACKAGES INCLUDES:**

Plated Salad  
Fresh Baked Rolls  
Coffee & Tea  
Soft Drinks  
Choice of Two Sides

ADDITIONAL ENTREE:  
\$14.95 (per person)

ADDITIONAL SIDE DISH:  
\$2.95 (per person)

# 2022 WEDDING RECEPTION MENU:

## BUFFET SELECTION

### SIDES:

- Vegetable Medley
- Sautéed Green Beans
- French Cut Green Beans
- Glazed Baby Carrots
- Cauliflower & Broccoli Topped with Cheddar Cheese
- Grilled Asparagus
- Roasted Brussel Sprouts
- Potato Au Gratin
- Ratatouille
- Mashed Potato
- Roasted Red Potato
- Grand Marnier Roasted Sweet Potato
- Mashed Sweet Potato
- Penne Pasta with Marinara
- Penne Pasta with Alfredo
- Penne Pasta with Roasted Garlic Cream Sauce

### NOTES:

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### PRICE PER PERSON:

**Choice of Two Entrees**

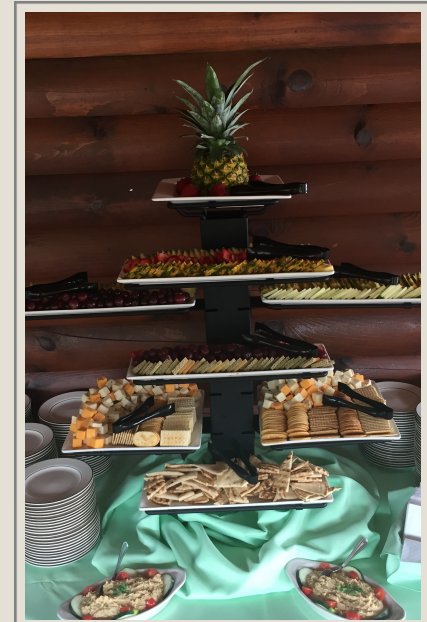
\$ 44.95

**Choice of Three Entrees**

\$ 49.95

**Choice of Four Entrees**

\$ 54.95





# 2022 WEDDING RECEPTION MENU:

## OPEN BAR OPTIONS

### 5 HOUR BEER & WINE:

#### CHOICES OF

THREE BOTTLED BEERS

OR

TWO BEERS ON TAP

#### ALL HOUSE WINES:

MERLOT, CABERNET, WHITE ZINFANDEL,

CHARDONNAY

**CUSTOM BAR LOCATED ON DECK**

**CASH BAR AVAILABLE FOR LIQUOR**

**\$30.00 PER PERSON**

### 5 HOUR BEER, WINE & CALL BAR:

#### CHOICES OF

THREE BOTTLED BEERS

OR

TWO BEERS ON TAP

#### ALL HOUSE WINES:

MERLOT, CABERNET, WHITE ZINFANDEL,

CHARDONNAY

#### FULL BAR (NON-PREMIUM)

CUSTOM BAR LOCATED ON DECK

**\$35.00 PER PERSON**

### 5 HOUR BEER, WINE & PREMIUM BAR:

#### CHOICES OF

THREE BOTTLED BEERS

OR

TWO BEERS ON TAP

#### ALL HOUSE WINES:

MERLOT, CABERNET, WHITE ZINFANDEL,

CHARDONNAY

#### FULL PREMIUM BAR

CUSTOM BAR LOCATED ON DECK

**\$40.00 PER PERSON**



# CABINS AT WEST BRANCH



## **MOUNTAIN VIEW CABINS:**

The Mountain View cabins offer seclusion and the comfort of our other cabins at an affordable price. The Mountain View cabins are the perfect solution for a small family or a couple of anglers looking for the amenities of our log cabins in a secluded atmosphere. Each Mountain View cabin has a private bath, kitchenette with full size refrigerator, covered porch, picnic table, grill, fire ring, A/C and satellite TV. Sleeping arrangements include two double beds.

Only slightly smaller than our Grandview Cabins this wonderfully appointed cabin series sit privately nestled in the pine forest along our stocked pond. Mountain View Cabins do not have access to Wi-Fi due to their location.



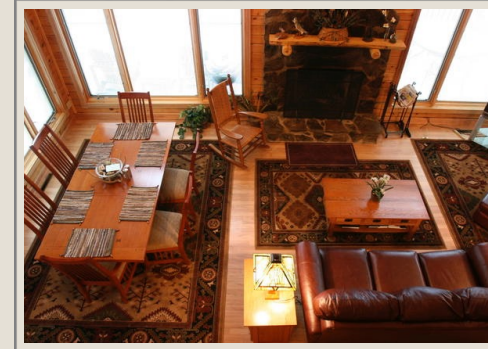
## **GRANDVIEW ONE BEDROOM CABINS:**

Simple, cozy and quaint all can be used to describe the Grand View cabins. These One bedroom suites are ideal for couples or groups up to three, providing both the space and comfort without sacrificing the modern luxury you would experience in our Executive Cabin Suites. Each Grand View has a picnic table, grill, fire ring, A/C, wireless Internet, telephone and cable TV. Sleeping arrangements include a single bedroom with a double bed and two single beds and a sleeper sofa in the living room. The full kitchen/living room combo is perfect for relaxing or preparing a wonderful meal. It's spacious cathedral ceiling design can accommodate up to 4.



## **ONE & TWO BEDROOM EXECUTIVE CABINS:**

All of our One & Two Bedroom Executive Cabins sit directly on the water and feature a wood-burning fireplace. Offering you the ultimate in luxury and comfort, these cabins also feature a full kitchen, living room, satellite television, central air conditioning and Wireless Internet. Each cabin has a riverside fire pit, picnic table and grill as well. Start or end any day while relaxing on your private deck in one of our handmade Adirondack chairs overlooking beautiful Delaware River & Catskill Mountains.



## **CEO CABINS:**

The CEO Cabins offer the utmost in privacy and seclusion for your getaway, sporting private access and having an "away from everyone" atmosphere. These three bedroom, two bath cabins are the finest accommodations in the area and are perfect for larger groups. With over 1800 sq. feet of living space these cabins feature a full stainless steel kitchen, Italian Leather furniture, river stone fireplace, and an amazing 40 foot deck overlooking the river. These cabins hold a maximum of six people.

The CEO Cabins are an excellent choice as a bridal suite, especially if you are looking for additional space for the ladies to get ready together.

**WEST BRANCH RESORTS 35 LUXURY ONSITE LOG CABINS GIVES YOU THE ABILITY TO  
CREATE A DESTINATION WEDDING, WITHOUT THE HEADACHES OF TRAVEL.....**

# ACTIVITIES AT WEST BRANCH

## Bon Fire in the Back 40:

This has been one of our most popular activities at West Branch for our weddings. On Friday evening we will light a trail of Tiki Torches leading your guests through the woods. The trail ends with an enormous bon fire set up by our staff. This event can be customized in anyway you desire. Please ask for more details (\$)

## Fly-Fishing the Delaware:

Our resort sits on over two miles of premium trout water. This water is all catch and release and fly fishing only. Guests can venture off on their own or hire a guide to take them down the river. Guides can also accommodate up to two anglers for a bass fishing trip on the lower system where spin fishing is permitted.

## Mountain Biking:

With miles of trails located at the border of our property we encourage guests to bring their bike.

We also have a few bikes for rent in the office.

## Clays Shooting:

We offer all guests staying at West Branch access to our “five stand shooting course.” Guests will be escorted by a “trapper” to assist in their shooting endeavor. Guns can be provided to guests as long as ammo is purchased at our shop.

## BBQ at the Pavilion:

What better way to welcome all your guests to an amazing weekend, jump start the party on Friday night with a Riverside BBQ. Ask your catering manager for menu options for hosting a BBQ at our pavilion or feel free to cook on your own!

## Canoe Rentals:

Although West Branch does not directly rent canoes, we can send you in the right direction.

Landers Canoe Rentals is located roughly 30 minutes away and provides rafting, tubing, & canoeing down the Delaware.

## Hiking Trails:

Guests can access miles of hiking trails in the local area. Maps are available, free of charge, for all guests.



Thank You for taking the time and considering our family owned and operated resort for your upcoming wedding.

It would be an honor to be part of your special day.

If you have any questions, or would like to set up a site tour, please contact me directly. Our team will work with you through the entire planning process, ensuring that you get exactly what you envisioned.

Here at West Branch Resort, our staff refers to each other as family and after your special day is over, that's what you will be to us. We work together as a team whose only focus is to make sure everything goes perfect on your special day. Most team members have been with us for more years than we can count. It's this amazing group of hard working, passionate professionals that will make your day so memorable.

It's our family, our environment and our setting that makes your wedding day so special.....

We are looking forward to speaking with you,

Matt Batschelet

West Branch Resort & River Run Restaurant



## **CONTACT INFORMATION:**

**THE RIVER RUN RESTAURANT  
AT THE  
WEST BRANCH RESORT**

**MATT BATSCHELET  
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